



New Group Checklist for Group Life/AD&D

For enrollment purposes, the following must be received 10 business days prior to the requested effective date:

- Completed and signed Employer Participation Agreement
- Group Census
- Individual Employee Applications
- Check for first month's premium, payable to BRS
- Completed Quoting Worksheet

Mail to: Business Resource Services
 PO Box 9367
 South Burlington, VT 05407-9367

Note:

- Completed and signed Agent Appointment paperwork (with first case submission)